Dear Sir,

I am writing this to inform you of my resignation from the current position of Jr.SQA Engineer in your company. My last day or work will be 21th June 2013. I signed an employment contract with a new company.

I would like to express my appreciation for your excellent leadership and counsel during the duration of the stay at Matech Consulting & Outsourcing. I have learned about a lot of skills under team assistance. These skills will be of great value for me in my career. Please acknowledge this letter of resignation and I will do utmost to finish the pending work for a smooth handover.

Yours sincerely

Ajay Kumar  
Jr.SQA Engineer

Matech Consulting & Outsourcing

Dated: 13-06-2013